RA Forum
February 2010
Personnel Update

• Grant Analyst - Mary Altmiller
  Effective Jan. 11, 2010

• Grant Assistant II – Cheryl LaRue
  Effective Jan. 11, 2010
NIH Update
Error-Correction Window Extended to 5 days for Electronic and Paper* Applications Intended for Submission Deadlines On and Between January 25 and May 7, 2010

Note: For specific guidance and specific instructions, refer to the actual notice


* = NOT-OD-10-050: Clarification on Extended Error Correction Error – The correction window will begin when NIH staff contacts the PD/PI via email whether or not the PD/PI acknowledges receipt of the email
New Stipend Levels

New stipend levels for fiscal year (FY) 2010 Kirschstein-NRSA awards for undergraduate, pre-doctoral and postdoctoral trainees and fellows were released on January 13, 2010. The Tuition and Fees, Training Related Expenses for trainees and the Institutional Allowance for individual fellows remain unchanged.

For more information see NOT-OD-10-047.
SF424 (R&R) Cover Page

A document upload field has been added to the Cover Component for attaching the SFLLL or other explanatory documents.

The SFLLL is a lobbying form. The form is optional and not needed for NIH as we do not lobby.
Reminder

Always remember to pull the latest and greatest NIH forms directly from the NIH website.

For latest forms go to: www.nih.gov

In addition, please be sure you are working with the latest and greatest FOA.
OSRS Update
Office of Sponsored Research Services
John Michnowicz’s email address sometimes disappears.

If OSRS-MS notices this, we will send the PDS doc back to be fixed as applications will get an error if it is left blank.
F&A Issues

If an agency has unclear or unknown F&A policy, request full F&A or get a waiver from the dean.

We only accept a “policy” or guidelines stating the F&A rate. An email or letter is not sufficient as an F&A policy.

The email or letter may be used as supporting documentation for an F&A waiver request letter to the dean.
Effective April 1, 2010 there will be one afternoon run only.
Upcoming Meetings

2010 NIH Regional Seminar on Program Funding and Grants Administration
April 15 & 16th, 2010
Philadelphia, Pennsylvania
SRA International
April 24-28th, 2010
The Ritz Carlton Philadelphia
NCURA Region IV (Mid-America)
April 25-28th, 2010
Omaha, NE
Overview

Research administration has many facets that sometimes are confusing. The purpose of this program is to provide participants with a broad overview of the various pieces involved in research administration, from A-Z. The two-day intensive conference will discuss all aspects of research administration with a special focus on pre and post award activities. The discussion will provide information for every level of administrator from many different angles.

Who should attend

This program is intended primarily for the research administrators with less than 2 years experience who are involved in any aspect of research administration. This conference is targeted specifically to new personnel in positions such as pre-award coordinators, departmental administrators, post-award coordinators, compliance coordinators, grant accountants, and others with newly acquired responsibilities who need to understand research administration.
Expected outcomes

After completing Basics of Research Administration, participants will be able to:
- Describe the differences among various research administration positions;
- Describe the responsibilities for various research administration positions;
- Understand the research administration process from beginning to end;
- Identify and learn the purpose of the governing federal regulations;
- Distinguish between allowable and unallowable costs;
- Distinguish between direct and F&A (indirect) costs;
- Learn how to assist an investigator in finding funding sources;
- Describe the various components of a proposal budget;
- Describe the difference type of award instruments;
- Understand procurement, financial, records and property management;
- Describe the closeout process;
- Identify the major compliance issues.
Be Informed!
Be Up-to-Date!
Be in the Know
Listservs

NIH Extramural Update
http://grants2.nih.gov/grants/nexus.htm

NIH Weekly Guide
http://grants.nih.gov/grants/guide/listserv.htm

RESADM-L
http://www.ncura.edu/data/newsroom/newsletters/pdf/apr96/eid.html

Research News
http://researchnews.wustl.edu/
Questions
• FY 2009 Annual Report Available
• Sent via RNews last wednesday
• http://research.wustl.edu/about/Pages/OVCRAnnualReports.aspx
OSRS – DC Restructuring

OSRS
Cindy Kiel, Asst. VC for Research Services & Exec.Dir OSRS

CONTRACT TEAM
Connie Motoki, Sr. Contract Manager, OSRS

Incoming Contracts and subcontracts
Natalie Teague (plus-NDAs and data exchange agreements)
Larry Pyles

Outgoing Subcontracts
Bonnie Dee

GRANT TEAM
Dyanna Vitale
Grant Manager, Danforth Campus

Proposal Review and Award Processing
Stephanie Bemberg
Carolyn Crowell
Vicki Carlson

Joint positions with SASS TEAM
Stephanie Bemberg
Vicki Carlson

RESEARCH DEVELOPMENT TEAM
Laura Langton, PhD,
Research Development Manager

Kate Woerheide, Grant Writer (SASS)
OSRS Welcomes

• Laura Langton, PhD – Research Development Manager: Limited Submissions Process, Funding Opportunities, Funding Searches, Strategic Application Support Services (SASS)
  – E-mail: langton@wustl.edu
  – Phone: 935-4119

• Kate Woerheide, - Research Development Grant Writer for proposal development involving large-scale interdisciplinary and strategic initiatives and institutional boilerplate.
  – E-mail: woerheidek@wusm.wustl.edu
  – Phone: 362-3437

• Cheryl LaRue – Grant Assistant
  – E-mail: laruec@wusm.wustl.edu
• Responsible Conduct of Research (RCR) education.
  – We have a plan. All applications with deadline after January 5, 2010 included certification that we have a plan. Can be found here: http://research.wustl.edu/compliance
  – Applicability: All Post Docs, Grad Students and Undergrad Students supported by NSF
    • NSF will release additional FAQs related to “support” soon
  – Plan implementation
    • PERCSS
    • Monitoring (Pilot by OSRS on or about April 15th)
    • Training for DA’s on requirements, tracking, & monitoring will be announced via Rnews
• Post Doc Mentoring Plans (Reminder)

• Fastlane Revisions (est. April – June 2010)
  – If Post Docs are budgeted, Mentoring Plan must be filled in or proposal will not submit
  – May include Data Sharing Plan requirements as well.

• Use of Institutional Boilerplate in Technical Proposal - Caution
• NOT-OD-10-019: training/career/education proposals must include a more specific RCR education plan than previous guidance required.
  – Minimum of 8 hours during award (every 4 yrs) & at least once at each stage of career.
  – Evaluated as either Acceptable or Unacceptable in peer review process – will not enter into score but if unacceptable, must submit revised plan prior to award
  – Appropriate to career stage of individual
  – Should include face-to-face discussions
  – Faculty should participate as active role models
  – Include Education Completion in Progress Reports (Type 5 non-competing renewals)
NIH – RCR Education

- Purpose was to update 20 year old policy, convey consensus of best practices in RCR, provide guidance to institutions.
- New guidance indicates that institution must track education and include in progress reports to NIH. Verification/documentation/certification is new.
- Concern about how auditors will use this guidance in their audit plans.
- NIH FAQs are currently under development.
- Effective for applications submitted on or after January 25, 2010.
Looking for feedback from faculty re: New Application Format for NIH proposals.

Faculty who are serving as reviewers of proposals with new format

Reviewer comments on applications (anonymous)

Faculty who, after award, might be willing to share their successful proposals in a campus “proposal library”.

Submit information to: Laura Langton e-mail:
THANK YOU for successful January quarter report submissions. All DA's provided timely review and verification.

ROUND 2 verifications will open the month of March with internal verifications due by March 24, 2010


If there have been no significant changes to project scope of work, you will only need to update percentage of completion information.

If the project was added since the last round of reports, you will need to include and verify project description, percentage complete and quarterly activity information.
FY 2011 Budget: Looking ugly but:
  – Basic Science investment is important
  – NASA human space flight program may not be funded.
  – Freeze on discretionary portion of budget
  – Increases at NSF & Dept. of Energy

President’s Policy Goals include:
  – Americans living longer, healthier lives
  – Innovation; increase American competitiveness
  – Protect National Security
  – STEM Education; K-12 quality
  – Transparency & migration of research results into public realm
Overall initiatives of OSTP include:
- harmonizing export trade control rules,
- standardizing progress report formats across agencies,
- develop evidence based decision making for R&D investments,
- biosecurity and synthetic genomic issues,
- public access to research outcomes.
Upcoming Professional Meetings

- SRA International: Philadelphia PA April 24-28
  http://srainternational.org/sra03/index.cfm

- NCURA: http://www.ncura.edu/content/
  - NCURATV program for DA's March 23rd
  - Region IV meeting Omaha Nebraska April 25-28
• QUESTIONS?