Washington University (WU) Project Structure Team Charges:

I. Project Sponsors:
   • Ensure appropriate and timely development of the WU response to CFR200, Uniform Administrative Requirements
   • Ensure inclusion of appropriate stakeholder participation in the development, implementation and monitoring of the WU policy
   • Ensure effective communication and education on WU efforts, response, policy development and implementation
   • Submit final policy recommendations to the Executive Committee on Research

II. Steering Committee:
   • Assess impact of new regulations on current work/ business processes and practices
   • Review and accept or modify recommendations and prepare final recommendations for the Executive Committee on Research approval
   • Oversee implementation of business processes/procedures in order to support regulation and new WU policy
   • Oversee implementation of any technology changes to materials

III. Topic Specific Task Forces:
   • Review topic specific regulation to identify what, if any, changes are needed to WU:
     o Policies
     o Processes/Procedures
     o Roles/Responsibility
     o Technology Tools
     o Education
   • Recommend and prioritize changes to the steering committee (above areas or others to be identified)
   • Test or pilot, as appropriate, any implementation recommendations
   • Participate, as appropriate, in community education or communication activities