• ONE features a search-and-find approach for a fast, more narrowly focused search for university systems and services.
• Single sign-on capabilities make ONE the ‘go-to’ site for quick access to university services.

Over 100 university websites, systems and services consolidated onto one customizable portal.

What is ONE?
ONE aggregates key services and applications across WashU into a portal that helps you quickly find and access university systems and services. With its robust search capabilities, there’s no longer a need to remember or bookmark dozens of website URLs. With ONE, search, click, and you’re done.

When is a WUSTL Key required?
ONE is accessible to the public. WUSTL Key login to search the portal is not required, however some Tasks in ONE require login access (ex: HRMS). ONE’s single sign-on capabilities help to eliminate repeated logins to access the university systems and services you use most often. WUSTL Key login also provides a more customized user experience, filtering content based on your primary university role (student, faculty, staff).

How do I use ONE?
Step 1. Visit https://one.wustl.edu. Select your role in the top right-hand corner of the page or login with your WUSTL Key.

Step 2. Enter key terms in the search bar to begin your search. For example, a search for the keyword ‘email’ yields multiple icon-based results called ‘Tasks’, including ‘Log in to email’ and ‘About Office 365.’ Tasks display the name of the service and are categorized accordingly. In most cases, clicking the Task leads you directly to the service or information you seek. You can also browse Tasks by choosing a category, such as ‘Research’, ‘Personal’, or ‘Campus Services’.

Step 3. Customize your experience by marking your most used Tasks as ‘favorites’. Your Favorites Tasks will appear at the top of the page every time you login to ONE.

Why do I not see my site/service?
The initial ONE launch focuses on technology, administrative and financial sites, services and applications. New Tasks will be added on an ongoing basis. Tell us what you’d like to see in ONE!

Is this replacing any existing system, website, or application?
Upon launch, ONE will replace the Research Gateway portal. There are no plans to replace any other websites at this time.

Can this be used as an intranet?
No, not in its traditional definition with internal communication and collaboration features. ONE can replace a list of links, resources and forms available within a portal, but is not designed to serve as a traditional intranet.

Still have questions?
Find answers by visiting the project page on it.wustl.edu.