### AWARD DOCUMENT QUICK GUIDE

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<tbody>
<tr>
<td>Contact for Pre-Award Stage</td>
<td>OSRS Grants</td>
<td>OSRS Grants</td>
<td>OSRS Grants (with assistance of JROC or Reps &amp; Cts, legal term review, &amp; exception letters)</td>
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<tr>
<td>Contact for Award Negotiation Stage</td>
<td>OSRS Grants (with assistance of JROC on negotiation as needed)</td>
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#### Description

- **Funding directly from the Government including Federal, State or Local or Non-Profit for research training, or career project or other sponsored activity**
- **Funding follows a flow-through structure for example: **Academic - WU > Clinical - WU > Nonprofit - varies

#### Contact for Account Set-up / Fund Location

- **OSRS Grants / SPA Fund**
- **OSRS Grants / SPA Fund**
- **CCS Fund**
- **CCS Fund**
- **NA**
- **NA**
- **NA**
- **NA**
- **NA**
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- **NA**
- **NA**
- **NA**

#### Indirect Cost Rate

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<th>Govt Research</th>
<th>Govt OSA - 55%</th>
<th>Govt ODA - 55%</th>
<th>Govt Nonprofit - various</th>
<th>Govt Research - 55%</th>
<th>Govt OSA - 55%</th>
<th>Govt ODA - 55%</th>
<th>Govt Nonprofit - various</th>
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<tbody>
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<td>50%</td>
<td>NA</td>
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**Note:** Indirect cost rates may be restricted when the sole purpose of the agreement is the transfer of material.

#### Intake Process

- **PI Approval**
  - PDS
  - PI Approval, PDS approved (by OSRS Grants)
  - Collaboration Intake Form (PI)
  - Service Agreement Intake Form

- **PI Approval, PDS**
  - PI Approval, PDS approved (by OSRS Grants)

#### Acronyms Defined

- **CCS** Center for Clinical Studies
- **JROC** Joint Research Office for Contracts
- **OSRS** Office of Sponsored Research Services
- **OTM** Office of Technology Management
- **SPA** Sponsored Projects Accounting

#### General Contact Information

- **Research Contracts**
  - [researchcontracts@wustl.edu](mailto:researchcontracts@wustl.edu)
- **Sponsored Projects**
  - [sponsoredprojects@wustl.edu](mailto:sponsoredprojects@wustl.edu)
- **Office of Technology Management**
  - [otm@wustl.edu](mailto:otm@wustl.edu)
- **Office of Sponsored Research Services**
  - [osrs@wustl.edu](mailto:osrs@wustl.edu)
- **Office of Sponsored Technology Transfer**
  - [SponsoredProjectsWTR@wustl.edu](mailto:SponsoredProjectsWTR@wustl.edu)
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https://research.wustl.edu/offices/osrs/