Sample Only

OSRS WU Direct-Pay Template

NIH ASSIST Application Package Forms-H Sample-Application Initiation

Initiate Application for FOA #: PA-20-185

Please verify you have the correct solicitation #
When department is ready to submit, proposal status can be changed with “Update Submission Status” button on the left Actions Menu. Switch to “Ready to Submit”

Helpful tips at the top of each screen

Click here to use Commons ID to pre-fill information
- Fields are automatically populated in this section
- Some actions are only available from this screen, such as Preview Application. The “Return to Application” action can be used to return to this screen
- Use the left menu to update settings and status
Chose correct application type

Enter RMS#_PI Last Name_First Initial (ex: P23-12345_Researcher_S)
Blank if new, if not new, Grant # in either format: 1R01CA123456-01 or CA123456

Use for Change/Corrected Applications
Entry Format: GRANT12345678

Enter PI’s department name

Med School Address:
Street 1: 660 South Euclid Avenue
Street 2: Leave Blank
City: St. Louis
County/Parish: St. Louis City
Zip: 63110-1010

Danforth Address:
Street 1: Campus Box 1054
Street 2: One Brookings Drive
City: St. Louis
County/Parish: St. Louis
Zip: 63130-4862

Zip Codes must be 9 digits

Use researchgrants@wusm.wustl.edu
Congressional District in the format:
2 character state abbreviation
3 character District Number
Generally, a & c should match and b & d should be $0. Check guidelines for exceptions.

Generally, the answer is no. Check guidelines for statements about State Executive Order 12372
NIH ASSIST Application Package (R01) Forms-H Sample-Cover Page Supplement

PI and department should read and respond with correct answers for all of these sections.
For renewals, answer yes or no to inventions and patents. If yes, answer next question.

Previously reported means that WU OTM is aware of invention and has reported it to iEdison.gov
If human subjects are involved, enter: 00002284

If Animal Subjects are involved, enter: D1600245

Read and select answers
Information on this page will pre-populate, edit if needed.

Only for Canada

9 digit zip code required if located in U.S.

Congressional District in the format:
2 character state abbreviation
3 character District Number
Click here to add an additional site outside WU (ex: subaward performance sites)

Enter additional Key Personnel here. (ex: additional PD/PI’s, Key Personnel, and Other Significant Contributors)

The role of Co-PI/PD is not used by NIH
Enter assigned Commons User name for all Senior/Key Personnel

Only for Canada

9 digit zip code required if located in U.S.

Generally not required. Check guidelines for exceptions.
### Research & Related Senior/Key Person Profile (Expanded)

**R&R Key Person Expanded v4.0**

#### PROFILE

- **Credential, e.g., agency login**
- **Prefix**
- **First Name**
- **Middle Name**
- **Last Name**
- **Suffix**
- **Position/Title**
- **Department**

#### Organization Name

- **Division**
- **Street 1**
- **Street 2**
- **City**
- **County/Parish**
- **State**
- **Province**
- **Country**
- **Zip/Postal Code**

#### Contact Information

- **Phone Number**
- **Fax Number**
- **E-mail**
- **Project Role**
- **Other Project Role Category**
- **Degree Type**
- **Degree Year**

#### Attachments

- **Biographical Sketch**
- **Current & Pending Support**

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**Only for Canada**

**9 digit zip code required if located in U.S.**

**Include only if required by Funding Opportunity Announcement**

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* Required Field(s)
NIH ASSIST Application Package (R01) Forms-H Sample-R&R Budget

R&R Budget forms must be added manually as required by the FOA

Click on Add Optional Form. Select the budget form needed from the pop-up window.

Additional page now appears in your menu

Add additional periods as necessary
**Principal Investigator role must be entered as PD/PI**

**Person months should match RMS Budget and Budget Justification**

Person months should match RMS Budget and Budget Justification
Enter information of Cognizant Federal agency: DHHS, Arif Karim, 301-492-4855
### Section 6: Indirect Costs

<table>
<thead>
<tr>
<th>Indirect Cost Type</th>
<th>Indirect Cost Rate</th>
<th>Indirect Cost Base</th>
<th>Funds Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. Indirect Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Indirect Cost Type is required field.*

Click **ADD** to open the pop-up window to enter Indirect Costs.

**Ex: Federal MTDC**

Created 01/2023 AK
Enter appropriate information