

Effort, Salary, and Cost Sharing Documentation - OSRS

➤ Effort

All competitive grants – If personnel from another department are devoting effort on a grant, the prime Department Administrator (DA) needs to identify, in the PDS Doc Comments section, who in that person's department verified the effort.

➤ Salary

Competitive, full-budget grants only (not Modular) – If salary is requested for personnel from a department other than the prime department, the prime DA needs to identify, in the PDS Doc Comments section, who in that person's department verified the salary.

➤ Cost Sharing

All competitive grants - If personnel from another department are devoting effort on a grant and all or part of their effort is being cost shared, this information needs to always be verified through email, by the respective DAs and forwarded to OSRS.

Note: Instances where the Cost Sharing is directly related to the NIH Salary Cap will be excluded from this practice.

When to verify Effort, Salary and Cost Sharing:

	Effort	Salary	Cost Sharing
Competitive Application, Full Budget	X	X	X
Competitive Application, Modular Budget	X		X
Continuation Application			